



12 March 2019

Dear Parents

We have set up the online booking system for our parents' evenings. The dates are Wednesday 27 March and Wednesday 3 October. Appointments start at 2.30pm and finish at 6.00pm. Unfortunately, Mrs Price has to go to a Moderation Meeting on the 3 April and therefore we are only able to offer appointments for Reception children on Wednesday 27 March.

Go to <https://parents-booking.co.uk/holmfirthjinschool>

PLEASE NOTE: You need to type this address into your website browser's 'address bar'. Do not try to 'Google' this website address or use a search engine as that will not work. This is a common mistake on phones and tablets especially.

Login to see which appointments are available and select one that is convenient for you.

You will need:

- Your child's legal first name and legal surname
- Your child's date of birth
- Your child's class (please enter **Class 6, Class 5, Reception Class** etc (rather than Year 6, Year 5, Reception etc)

The system is live from **12.30pm TODAY** and will be open to take your bookings from then until **12.30pm on the afternoon of each session**. You can book for Parents' Evenings as soon as you receive this letter. Bookings are made on a first come, first served basis.

There is a limit of **one appointment per child** as it is not possible to fit in one appointment per parent.

Troubleshooting Tips - please read before booking!

- To login you need to enter the details we have on record for you and your child (first name and surname). If you have recently changed any of your details the system will be expecting you to login with the details we have on record.
- The email address you enter is only used to receive a confirmation of your appointment. If the system gives you an error when you login, it will not be the email address that is the problem – it will be a problem with names/DOB's etc
- Don't forget to scroll down past the first evening to see dates and times for the second evening if you are making appointments one at a time
- If you have several children to make bookings for, use the 'Change Child' button on the blue bar (above the school's name) in the very top left corner of the Parent's Booking Page to swap between your children.

If you are unable to book at home, please call into the office and a member of staff will be happy to help you.

Best wishes,

Alex Sykes

Alex Sykes
School Business Manager



CONFIDENCE
LEARNING
ENJOYMENT
ACHIEVEMENT
RESPECT

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